



DETECTIVE FUNCTION ASSESSMENT

PSN SMEs will conduct a site visit to meet with personnel from appropriate agencies to assess and review existing policies, procedures, and practices. During the assessment, SMEs will do the following:

- Make general observations about the overall detective function and processes, including reviewing and evaluating the effectiveness of the current detective function, operations, case management approach, and leadership structure.
- Collect relevant data and information on the above processes through interviews and obtaining department policies or procedures.
- Identify weaknesses in the criminal case management process.
- Develop recommendations and feedback related to criminal case management processes and procedures.

The SMEs will produce a formal assessment report, which will be released only to the site and PSN team, detailing their observations and recommendations.

Goals and Objectives

- Review and assess criminal case management and detective functions of local law enforcement.

TTA Type: Assessment

TTA Format: Available in person and virtually

Intended Audience (local personnel to participate in the assessment)

- Chief of police and designated command staff
- Detective supervisors
- Detectives and investigators
- Case management personnel

Length

- Two-to-four-day site visit.
- The SMEs will deliver an assessment report approximately one month after the site visit.

Agenda

- Meetings with the above local personnel
- Tour of police department facilities
- Review of an active investigation case file
- Case briefing meeting and observation of internal briefings
- Review of crime data, policies, procedures, and other documents related to the management and operations of detective functions

SMEs: An expert will be identified based on need or as suggested/recommended by the requester.

Click [here](#) for more information on the Detective Function Assessment.